

THRASHER MEMORIAL  
UNITED METHODIST CHURCH  
Job Description  
Director of Youth Ministries

Reports to:           Lead Pastor  
Status:               Part-time (20 - 25 hours/week)  
FLSA:                 Exempt

**Job Summary**

The Director of Youth Ministries will guide youth toward a mature life of faith in Jesus Christ and will plan and implement a comprehensive youth program that ministers to the spiritual needs of our youth from 6<sup>th</sup> through 12<sup>th</sup> grade.

**Essential Functions:**

- Develop an effective and efficient ministry to the TMUMC youth and their parents/guardians that fosters spiritual growth, relationships, connectedness, and community care through personal and group experiences.
- Coordinate Christian Education programs relating to youth (i.e. plan, recruit and train teachers, select and order curriculum, and implement ministry).
- Create plans to intentionally incorporate youth with all abilities, coordinating with parents/guardians and the Youth Team.
- Coordinate special activities to engage the Vinton and Roanoke communities.
- Coordinate all missions outreach (local and away from Thrasher).
- Develop ways for youth and adults to connect with one another.
- Actively engage and communicate with youth and their parents in multiple ways (face-to-face interactions, phone/text, email, social media, church website, etc.).
- Offer leadership opportunities to the youth, keeping them engaged in their faith, in the youth ministry, and the church at large.
- Chair the Youth Team to assist with the necessary duties related to Youth Ministry.

**Other Responsibilities:**

- Attend all staff and Church Council meetings.
- Organize background checks for all adults volunteering with youth.
- Provide necessary written reports for church communications.
- Organize a youth-led Sunday worship service in conjunction with the Pastor(s).
- Network with other churches to share youth ministry opportunities.
- Provide Child and Youth Protection Policy training for staff and Children's Ministry volunteers at least twice per year.
- Review and update the Youth Ministry web page at least monthly.

**Minimum Qualifications:**

- Ability to welcome and interact with people.
- Bachelor's degree or extensive work experience in youth education or an appropriate area of human services that incorporates youth.
- Demonstrated leadership in administration, recruiting, delegating, and organizing.

- Strong desire to work in teams.

#### Physical Requirements:

- Able to move freely in and out of different locations (church, homes, businesses).
- Able to speak in a public setting.

#### Core Competencies:

- **Mission Ownership:** Demonstrates understanding and full support of the mission, vision, values and beliefs of Thrasher UMC. Can teach those values to others. Leads his/her leadership team to identify ways to live into the mission and vision of TMUMC.
- **Spiritual Maturity:** Strives to follow Christ on a daily basis through the practice of spiritual disciplines (prayer, reading scripture, worship, small group, silence, fasting, journaling, etc). Models and develops humility, teachability, accountability and servant leadership in all relationships.
- **Biblical Knowledge:** Able to discuss and interpret biblical truth when applying scripture to life situations. Guides others in the exploration and discovery of biblical truth. Encourages and designs avenues for others to engage in ongoing training/study of scripture.
- **Interpersonal Skills:** Demonstrates the ability to lead others. Demonstrates the skills of active listening and openly accepts criticism. Productively engages and resolves interpersonal conflict. Holds others accountable in a spirit of love. Engages people positively, with a demeanor of optimism and abundance.
- **Team Building Skills:** Guides leaders in the process of sharing best practices, identifying and solving common problems. Works with leaders to regularly assess the health of teams and groups. Recognizes dysfunctional team behavior and redirects it into functional behavior. Creates and communicates vision, direction, and goals for the team.
- **Management Skills:** Demonstrates commitment and flexibility in scheduling items related to children's ministry. Understands his/her leadership style and temperament type and adapts leadership behaviors to meet the needs of the situation. Delegates, empowers and holds leaders accountable. Marshals resources (people, funding, material, support) to get things done.
- **Leadership Development:** Is a good judge of talent and spiritual giftedness. Can accurately project how people are likely to perform in a variety of settings. Provides challenging and stretching tasks and assignments for developing leaders. Stretches people to try new skills and accept new levels of responsibility.

The duties and responsibilities may change and therefore, those outlined here are not inclusive of the full spectrum of the position. The SPRC (Staff-Parish Relations Committee) reserves the right to amend this job description (after providing reasonable notification) at any time.

I have reviewed this job description and feel that it accurately reflects my duties as Director of Youth Ministries.

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Signature, Director of Youth Ministries

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Date